

# Highland Christian School Application for 2018-2019

Student's first name \_\_\_\_\_

Student's last name \_\_\_\_\_

Preferred name at school \_\_\_\_\_ M  F

Date of Birth \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Age \_\_\_\_\_ Home Phone \_\_\_\_\_  
Month Day Year

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Resides with: Both parents  Mother  Father  Other \_\_\_\_\_

Names of Siblings \_\_\_\_\_

### Mother's Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_ email: \_\_\_\_\_

Occupation: \_\_\_\_\_

Name of Business: \_\_\_\_\_ Business Number: \_\_\_\_\_

### Father's Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_ email: \_\_\_\_\_

Occupation: \_\_\_\_\_

Name of Business: \_\_\_\_\_ Business Number: \_\_\_\_\_

### Local Emergency Contacts/School Release (other than parents):

In the case of an illness or emergency and I cannot be reached by Highland Christian School, I authorize HCS to call or release my child to the following individuals and or allow them to pick up my child from school.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_ Phone number: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_ Phone number: \_\_\_\_\_

### Out of State/Country Emergency Contact:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_ Phone number: \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: \_\_\_\_\_

Class Request: \_\_\_\_\_

Office Use: Date	Reference #/Total	Registration	Material Fee	June	Tuition
Previous Class:		Allergies:			

Office Use

**Highland Christian School**  
**2018-2019**  
**Medical Consent & Physician Information**

If your child needs emergency medical care or treatment and is less than 18 years old, hospitals and other medical providers are required to contact you for authorization before they treat your child, except in the case of life-threatening situations. Only a parent or legal guardian can give this authorization. You can help ensure that your child receives any necessary emergency treatment when you cannot be reached by completing this Medical Consent and information form. The completed, signed form will be kept in your child's records in the Highland Christian School office. In the event of a medical emergency, this record will accompany your child so that prompt emergency care or treatment may be administered.

**CHILD'S INFORMATION**

Full Legal Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Does your child have food or other allergies? No  Yes

If yes, please list the allergy: \_\_\_\_\_

Chronic Illnesses or other information that may be relevant for medical treatment:

\_\_\_\_\_

Regular Medication and Dosage: \_\_\_\_\_

Have your doctor sign and return a medical authorization to provide medicine form.

Physician's Name: \_\_\_\_\_

Physician's Phone Number: \_\_\_\_\_

Hospital Preference: \_\_\_\_\_

I, \_\_\_\_\_, as parent or legal guardian, authorize all medical, surgical, diagnostic and hospital procedures, including administration of drugs or medicine, as may be performed or prescribed by a treating physician, dentist or other health care provider for \_\_\_\_\_ (child's name) if I cannot be reached in the case of an emergency.

I also authorize Highland Christian School to call 911 if any staff member determines that my child is in need of immediate medical attention. I agree that my medical insurance plan is the primary plan to pay any treatment given to my child and that I am responsible for all expenses incurred on behalf of my child, including without limitation any expenses not covered by my medical insurance.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian printed name \_\_\_\_\_

**Highland Christian School  
2018-2019  
Parental Consents**

**Child' Name:** \_\_\_\_\_ **Date of Birth** \_\_\_\_/\_\_\_\_/\_\_\_\_

**MEDICAL CONSENT**

\_\_\_\_\_  
Initial

I hereby give permission that my child, ( listed above) may be given emergency treatment by a qualified child care provider at Highland Christian School, 15022 NE Bel-Red Road, Bellevue WA 98007. When I cannot be contacted, I authorize and consent to medical, surgical and hospital care, treatment and procedures to be performed for my child by a licensed physician, health care provider, hospital or ambulance attendant when deemed necessary to safeguard my child's health. I waive my right of informed consent to such treatment. I give my permission for my child to be transported by ambulance to an emergency facility for treatment. I acknowledge that I am responsible for all reasonable charges in connection with care and treatment rendered in an emergency. In case of emergency, I give my permission to transport my child to a safer location.

**DISASTER PLANNING**

\_\_\_\_\_  
Initial

Highland Christian School has implemented a plan for major emergency situation such as an earthquake. PLEASE NOTE: IT IS IMPORTANT THAT STUDENTS NOT LEAVE WITHOUT SIGNING OUT as our staff needs to account for all students. Search and Rescue teams may put their lives in danger looking for students who are not present as a result of not properly being released from school.

If my child requires medication, I will send to school at least three full day's dosage of each medicine and include a letter from his/her physician giving permission to administer this medicine in the event of an emergency of more than a day's duration.

**PHOTOGRAPH & CLASSLIST PERMISSION**

\_\_\_\_\_  
Initial

I give my permission for my child to be photographed during class or during school sponsored activities. I further give permission for photos of my child to be used by the school for publicity or educational purposes. Children's names will never be used.

I give permission for my child's information (birthdate, phone number, parents names) to be included on the class list that will be handed out to other parents or guardians of children in the school. I understand Highland will not hand out this information to advertiser or any other solicitors.

**RELEASE AND WAIVER OR LIABILITY**

\_\_\_\_\_  
Initial

In exchange for my child named above being allowed to participate in Highland Christian School, I as parent or guardian waive and I release and discharge Highland Christian School, Highland Covenant Church and its directors, officers, employees, volunteers, members and agents from any and all claims, damages or expenses arising from or related to my child's participation in the school. I also agree to indemnify, hold harmless and defend Highland Covenant Church and each of the other parties listed above with regard to such claims, losses or expenses, including without limitation any claims made by or on behalf of my child.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian printed name \_\_\_\_\_

## Highland Christian School 2018-2019 Financial Agreement

Tuition is set depending on the financial needs of the school for the year, so each month is an equal payment adding up to the total tuition dues. As such, the school cannot afford to lower tuition for families due to illness, vacation, holidays, etc.

### Annual Tuition Program Price

Morning Classes	2/3's class	2 days	\$2,500	Preschool	2 days	\$2,850	
		3 days	\$3,650	Preschool & Pre-K	3 days	\$4,250	
					Pre-K	5 days	\$6,250
					Preschool	5 days	\$6,500
Afternoon Classes	2/3's class	2 days	\$2,350	Preschool & Pre-K	2 days	\$2,350	
		3 days	\$3,500			3 days	\$3,500
							5 days

The registration fee & material fee are due at time of registration. Tuition for the last month of the year is collected at the beginning of the year for the preschool's financial security and in order for us to keep tuition down for all families. HCS does not give refunds or transfer money to other families' accounts. If you need to withdraw from the school, before the end of the school year, you may use unused fees as a donation. All tuition payments are to be made by online payment.

Last month's tuition (June 2019) is due by June 1, 2018 to guarantee that your child's spot is not assigned to another child on the waiting list. June's tuition is non-refundable and is not assignable to another month or family. You will not pay for the last month of school if you have paid consecutive months throughout the academic year.

#### How to set up your online payment:

- Online / reoccurring payments should be set up with your bank.
- Log into your personal bank account online and select the "Bill Pay" section.
- You will need to manually set up Highland Christian School as a new "Payee."
- Payments from your bank will be sent as a paper check monthly to the school address.

<b>Bank info needed for online/reoccurring payments</b>	
School Name/Payee	Highland Christian School
School Address	15022 NE Bel-Red Road Bellevue, WA 98007
Account number The account number is your child's first/last name and class code. It will be printed on your paper check and helps us route credit to your family account.	List your child's name and class (Pre-K A, Pre-K B, 3A, 3B, 3C, ELL, 2A, etc.) Example: Kate Smith – 3B +ELL
Payment due date	Highland to <u>receive</u> by 20 <sup>th</sup> of each month
Reoccurring end date	Payments are due monthly August 20 through April 20. First payment is due June 1st

- \$50 late charge in addition to the tuition amount after the 25th.
- \$50 fee charged for returned checks (NSF fee).
- Payments are due at the 20th of the month whether your child is here or not.
- If payment is not received by the 1st of the month, your child may be dropped from the class.

I have read and agree to these financial guidelines:

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian printed name \_\_\_\_\_

**Highland Christian School**  
**2018-2019**  
**Child & Family Information**

**Family Information**

Are you a returning family to Highland Christian School? No  Yes  Current class \_\_\_\_\_

Church membership or attendance (name of church) \_\_\_\_\_

Are you a pastor? No  Yes

Child place of birth \_\_\_\_\_ Age began speaking \_\_\_\_\_

Primary language spoken at home \_\_\_\_\_

Words in your home language we should know \_\_\_\_\_

Something that could be a comfort to your child \_\_\_\_\_

3-5 words to describe your child \_\_\_\_\_

School/daycare most recently attended \_\_\_\_\_

How did you hear about our school? \_\_\_\_\_

**Children must be restroom independent** (with the 2s's/3's classes as the exception).

This means that your child must be able to tell their teacher they need to use the restroom, get their clothes on and off by themselves to use the toilet, and wash their hands independently.

Is your child toilet trained/independent in the bathroom? No  Yes

**Developmental Information**

Has your child been seen by a speech therapist or an occupational therapist?

No  Yes  If yes, please explain. \_\_\_\_\_

\_\_\_\_\_

Do you have any concerns we should be aware of? \_\_\_\_\_

\_\_\_\_\_

What would you like for your child to gain from their preschool experience?

\_\_\_\_\_

\_\_\_\_\_

**Allergy Information**

Does your child have food or other allergies? No  Yes

If yes, please list the allergy: \_\_\_\_\_

Have your doctor sign and return a medical authorization to provide medicine form.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian printed name \_\_\_\_\_